

## FACULTY

**OBJECTIVE:** To implement, develop, and facilitate existing and new training to include corporate, Fraud/security, new account, systems, procedure, Product and general customer interaction training and required soft skills.



### PROFILE:

- Proven ability to conduct soft skill training followed by proper implementation.
- Proven ability to collect, consolidate, organize and prioritize business needs.
- Proven ability to gather, extract and use data effectively.
- Excellent interpersonal skills, confident and poised in interactions with individuals at all levels readily developing rapport with clients and colleagues.
- Organized individual with exceptional follow through abilities.
- Adopt a creative approach to problem solving through use of excellent analytical skills
- 27 years' experience of corporate accounting and management experience. Hands-on manager with expertise in accounting systems development and financial reporting and in corporate training on soft skills. Proven record of developing and implementing financial and operational controls that improve P & L scenario.

### SKILLS, KNOWLEDGE AND ABILITIES

- Proven ability to customize the training according to various clients' need.
- Conducted freelance training for DIBM for the past 6 years for various corporate clients.
- Proven ability to motivate others to study and excel.
- Ability to work with all levels of employees and maintain credibility, trust, and cooperation.
- Resolve conflict and handle sensitive employee situations.
- Graduated in finance, possessing experience, in advisory & consultation and accredited by IAO (International Accreditation Organization), Houston, USA.
- Undergone Chartered Accountancy course from ICAI, India.
- Strong oral communication and presentation skills with ability to teach adults.
- Strong professional image.
- Excellent at PC applications to develop training materials and manuals.

### EXPERIENCE

- Prepare, schedule and perform training.
- Offer on-going training to existing employees.
- Coordinate and implement all activities related to several training courses offered including course and sending out invitations to participants,
- Provide support for mentoring program for new employees.
- Demonstrated organizational skills and implementing multiple priorities and plans.